

TOWN OF LA POINTE REGULAR TOWN BOARD MEETING TUESDAY, FEBRUARY 14, 2012 5:30 PM AT TOWN HALL
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Called to order at 5:32 PM

Present: Beth Fischlowitz, Jim Patterson, Greg Nelson, Ham Ross, Larry Whalen

Dept. Heads present: Barb Nelson, Keith Sowl

Public Present: B. Henry, S. Soucek, J. Soucek C.R. Nelson, C. Naumann, C. Meech, M. Karwoski, L. Carlson, C. Brooks, Nick Nelson

I. Public Comment

Greg Nelson announced that he plans to call a Special Town Board Meeting sometime next week regarding agenda item IX. A. 3: Craftivity, Inc. application for amendment of Conditional Use Permit at 978 Middle Rd. LP # 014-00178-0200, and that an attorney will likely be present at that meeting.

B. Henry stated that he had planned to read a comment but will wait for the Special Town Board Meeting.

Departure of B. Henry, C. Brummer, S. Soucek, J. Soucek, C. Naumann, C. Meech, M. Karwoski, L. Carlson, & C. Brooks

II. Vouchers approved in the amount of \$68,391.40 [which includes the windsled repairs]. Motion by BF/ Second by JP. 5A MC [Clerk's note: due to the urgency (at the time) of getting the windsleds repaired, the bill was paid by the Town. Deputy Clerk Barb Nelson will contact the Bayfield School District & the Madeline Island Ferry Line regarding paying their share.] Greg Nelson reported that the damage to the windsleds was extensive.

III. Alternative Claims approved in the amount of \$969,889.10. [Deputy Clerk's note: this amount is high due to January settlement of December tax payments.] Motion by BF/Second by HR. 5A MC

IV. Treasurer's Report dated 1/31/12 approved showing a balance of \$461,364.31. Motion by BF/Second by JP 5A MC

V. Minutes

A. Special Town Board Meeting 1/18/12: approved as presented & revised on 2/14/12 [Agenda Item III was missing from first draft] Motion by BF/Second by JP 5A MC

B. Regular Town Board Meeting 1/24/12: approved as presented. Motion by BF/Second by JP 4A 1 Ab. [GN not present at meeting] MC

VI. Public Works

A. Parks

Foreman Sowl notes that some people have declined to reserve when informed that there are currently not showers available at the Town Park.

1. Big Bay Town Park (BBTP) Improvement Plan: BF asked if Foreman Sowl has any estimates yet on the rock work to be done at the Park. He replied that the estimate is between \$15,000 & \$20,000 and will need to be put out for bids. BF then asked if grants are available for this work, particularly to pay artisans. HR asked if there is an alternate plan if the log construction proves to be too expensive. KS replied that there is not yet.

2. Grant Writer Proposal: Write grant application to Otto Bremer Foundation for BBTP funds: The Board has received a grant-writing proposal from Jane Edwards for this purpose [2/9/12]. Motion to hire Jane Edwards to write a grant to the Otto Bremer Foundation for funding for Big Bay Town Park at a rate of \$20.00 per hour plus expenses, not to exceed \$1000, with a notation that Ms. Edwards will incorporate into her grant request additional payment for herself if the grant is approved. JP/BF 5A MC

B. Roads

1. Town Foreman's Monthly Report: Foreman Sowl asked for approval to put the chip & crack sealing project out to bids. The budget was approved at \$247,400 for this purpose; K. Sowl stated that he would stress with the bidders the need to remain within the budgeted amount. Due to the cost the sealing will have to be

bid as a Responsible Low Bidder with extended Class Notices. Parameters for the project were discussed: consensus not to attempt this during July or August; bidders must work with Madeline Island Ferry Line regarding scheduling of equipment; the project cannot begin till the Town Crew has laid the culverts. GN suggested that just planning the project for September might be a good idea. Foreman Sowl stated that he is eager to get started with the process in order to get a favorable slot on the schedule of whomever wins the bid. GN asked if bids are only good for 90 days. HR asked if Town gravel is being used; K. Sowl replied that it is not. Sowl ended by saying that he is looking to open the bids at the Regular Town Board Meeting on either 4/10/12 or 4/24/12.

2. Griggs Approach

a. Letter from Mike Fauerbach **RE:** Griggs Approach Ramp: Chairman Nelson spoke to Attorney Fauerbach on 2/13/12 and reports that Fauerbach is still waiting to hear from Edwina Kavanaugh, Attorney for the Wisconsin Department of Natural Resources.

C. Materials Recovery Facility [MRF]

1. MRF Supervisor's Monthly Report dated 2/10/12 placed on file by unanimous consent.

D. Harbor

1. Letter from Nelson Construction **RE:** Dredging Permit—Town Dock area: Nelson Construction submitted two proposals on 1/31/12: \$450 for no change to existing area plus permit renewal; and \$750 for a change of the dredging footprint plus new application. Foreman Sowl recommends the \$450 proposal (no change to the dredging footprint). He added that the Town should assure itself that the spoils are being placed on Town-approved sites (the airport pending WI Department of Natural Resources approval) and that the Town should receive a copy of the application. Current dredging permit for the Town Dock area will expire 3/13/12. Motion to accept the proposal of \$450 with no change to the dredging footprint. HR/JP 5A MC

VII. Police

A. Police Chief's Monthly Report dated 2/9/12 placed on file by unanimous consent. Additional discussion regarding the Automated Electric Defibrillators (AED) in the squad cars: they can no longer be repaired. The hope is that the Police Dept. can inherit the AED's currently used by the Ambulance Service once the ambulance gets new ones.

1. Authorization for hiring Part-time, limited term Police Officer: discussion regarding Josh Novak a trainee that will be hired and then complete his training. Motion to hire Mr. Novak as a Limited Term Part-time Police Officer V at a wage rate of \$16.10 effective as of 2/14/12. BF/JP 5A MC

VIII. Emergency Services

A. Ambulance Director's Monthly Report(s) for February, 2012, placed on file by unanimous consent, with compliments to Nick Nelson for the addition of his training report.

IX. Committees

A. Zoning

1. Zoning Administrator's Monthly Report dated 2/14/12 placed on file by unanimous consent. Zoning Administrator Jen Croonborg-Murphy reported several changes in the County zoning ordinance. She also asked for extended administrator capability on the Town website. This is to be placed on the next agenda.

2. Memorandum from Zoning Administrator **RE:** Ashland County Reimbursement dated 1/25/12: motion to acquiesce to Ashland County's deduction of \$1000 from the total third & fourth quarter payments (2011) to the Town for zoning services [during the Zoning Administrator's Family Leave]. BF/JP 4A 1 Nay [HR] MC [Clerk's note: payments as follows: 3rd quarter July-Sept. 2011 = \$3750; 4th quarter Oct.-Dec., 2011 = \$3750]

3. Craftivity, Inc. application for amendment of Conditional use Permit at 978 Middle Rd., LP #014-00178-0200

a. Three student housing "cabins" approximately 1600 square feet each
Town Plan Commission [TPC] 2/2/12 recommendation to Town Board to deny the addition of three student housing cabins

b. One two-bedroom caretaker's residence
TPC 2/2/12 recommendation to Town Board to deny one two-bedroom caretaker's residence

c. Add approximately 216 square feet to the administrative/classroom building

TPC 2/2/12 recommendation to Town Board to change Article 2 in the Madeline Island School of the Arts Conditional Use Permit for the administrative/classroom building to read: "An Administrative/Classroom Building of a total of 1,080 square feet. "

Motion to postpone till the Special Town Board Meeting: BF/HR 4 A [JP out of room] MC

GN to talk to Attorney Fauerbach regarding his attendance at this meeting. Ham Ross requests that Fauerbach attend the meeting.

B. CAPP: BF suggests requesting to CAPP that they prioritize private roads

X. Town Hall Administration

A. Monthly Budget Report: January, 2012: not available due to software update

B. Town Administrator Position

1. Meeting date with Department Heads: Special Town Board Meeting on 2/28/12 at 4:30 to discuss and take input from department heads regarding the Town Administrator position.

C. Resolution 2012-0214 Amending the 2012 Fee Schedule: [Per suggestion from Attorney Fauerbach 1/12/12 that language in the fee schedule be amended] Motion to adopt 2012 Fee Schedule amendment: BF/JP 4A 1 nay [LW] MC

D. Letter from Charles R. Nelson **RE:** posting of inappropriate material on private property: the Board cites Chapter 350 of the Code of Ordinances of the Town of La Pointe [Peace & Good Order]; JP to speak to Chief Anderson in this regard.

XI. New Agenda Items for Future Meetings

A. Final Report from JJR **RE:** Long Range Plan & Feasibility Study Overview

B. Ed Muzik to discuss dog leashing at Big Bay Town Park

C Personnel Policy **RE:** Credit Cards issued to Department Heads

D. Appointment of Harbor Committee members to three year terms for terms ending March 10, 2012

E. Airport Six-Year Improvement Plan

F. Town Administrator Ordinance: Amend or Rescind Existing Ordinance

G. Ordinance to change elected officials terms to begin the 3rd Tuesday in April

H. Town Website

X. Lawsuits & Legal Issues

XI. Adjournment at 6:40 PM

Submitted by Patty Hobin, Town Clerk

Approved as presented on 2/28/12

Patty Hobin, Town Clerk